

**PLAINVIEW AREA ENDOWMENT
COMMUNITY GRANTS PROGRAM
APPLICATION DEADLINE: JUNE 1st**

The ***Plainview Area Endowment*** accepts proposals from nonprofit organizations that are providing services in Slaton Texas and the immediate surrounding area.

The funding priorities of the ***Plainview Area Endowment*** include but are not limited to:

PLANNING: the project/program is clearly defined, addresses a community need, is at a stage of development that justifies the support being requested, and the project budget is clear, detailed, and reasonable.

IMPACT: The ***Plainview Area Endowment*** strives to achieve impact through its Community Grants Program by providing financial resources to nonprofit organizations that contribute to:

- Promoting pleasant, livable communities with thriving and sustainable economies;
- Preparing the next generation for adulthood and promoting lifelong learning opportunities for all generations;
- Promoting self-sufficiency for vulnerable individuals and families; and
- Assuring that means are available to provide for the basic needs of individuals and families in times of trouble.

CAPACITY: the project is consistent with the organization's mission; the organization has adequate resources, staff and skills to carry out the project; and, the organization communicates well and with transparency.

OUTCOMES: outcomes are clear, realistic and will make a meaningful contribution to addressing a community need.

THE *PLAINVIEW AREA ENDOWMENT* COMMUNITY GRANTS PROGRAM DOES NOT TYPICALLY FUND:

- Annual appeals, endowment funds, membership contributions or fundraising events
- Existing obligations, loans or debt retirement
- Long-term operating support
- Medical, scientific or academic research
- Operating and construction costs at schools, universities and private academies unless there is significant opportunity for community use or collaboration
- Projects that focus on the promotion of specific religious beliefs or construction projects of churches and other religious institutions
- Political campaigns, advocacy or direct lobbying efforts by 501(c)(3) organizations
- Travel for individuals, bands, sports teams, classes and similar groups.
- Grants to individuals or for-profit businesses.

PROPOSAL CHECKLIST (ONLY COMPLETE PROPOSALS WILL BE CONSIDERED FOR FUNDING):

To be considered for funding, proposals submitted to the *Plainview Area Endowment* must include **SINGLE-SIDED COPIES** of the items listed below:

Proposal Summary and Proposal Budget Forms

TO COMPLETE THE PROPOSAL SUMMARY AND PROPOSAL BUDGET FORMS:

Type in the boxes to fill out the form. Use your mouse or the <Tab> key to move from one field to the next. Answer all questions - fill out every blank section in the application. All information must fit within the space provided.

Proposal Narrative:

- Detailed description of the need for this project and the specific actions that will be taken
- List of other partners in the project and their roles
- Timetable for implementation –include major events, activities and when they will take place
- Plans for project continuation (if applicable)

Financial Overview

- Organizational budget for current fiscal year including revenue by source e.g. foundations, individuals, government.
- Most recent –
 - IRS Form 990 or 990-EZ
 - Month-end financial statements
 - Year-end financial statements
 - Audit (if applicable)

List of Board of Directors

COMPLETE PROPOSAL PACKET TO THE ADDRESS SHOWN BELOW (postmark must be on or before June 1st):

PLAINVIEW AREA ENDOWMENT

6102 82nd Street, #8b
Lubbock, TX 79424

Need more information? Contact: Tami Swoboda
Email: tami@cfwtx.org
Phone: 806/762-8061

PLAINVIEW AREA ENDOWMENT *(an affiliate of Community Foundation of West Texas)*

PROPOSAL SUMMARY

ORGANIZATIONAL INFORMATION

Legal Name of Applicant Organization:	
Street Address:	Mailing Address (if not the same):
Phone:	E-Mail:
Web Site:	Employer ID Number:
Current Fiscal Year Operating Budget: \$	Number of Employees:
Mission Statement:	
Do Board Members have term limits? <input type="checkbox"/> Yes <input type="checkbox"/> No Are financial statements reviewed regularly by Board? <input type="checkbox"/> Yes <input type="checkbox"/> No	
How often does your full Board meet? _____ Date of last full Board meeting: _____	
CEO/Executive Director:	

PROJECT INFORMATION

Project Contact Person:	Phone:	E-Mail:
PROJECT TITLE: _____		
What community issue or problem will this grant request address?		
What actions will you take to address this issue or problem?		

Tell a story that illustrates the impact of your proposal or organization on an individual or family. The story must be relative to and support your request:

Communities Served:

Population Served (approximate%): _____ Black _____ Hispanic _____ White _____ Other
Age (approximate%): _____ 0-4 _____ 5-12 _____ 13-18 _____ 19-64 _____ 65+

PROJECT EVALUATION

Number of individuals who will benefit from this project: # _____ Direct # _____ Indirect

What will be changed, preserved and/or improved because of this project? What difference will this project make?

What objective criteria will indicate the project is a success? How will you know if the criteria is met?

Project Start Date _____ / _____ / _____ End Date _____ / _____ / _____

