



GRANT PROPOSAL SUMMARY

ORGANIZATIONAL INFORMATION

Legal Name of Applicant Organization:	
Street Address:	Mailing Address (if not the same):
Phone:	Fax:
Web Site:	E-Mail:
Employer ID Number:	Year Organized/Established:
Mission Statement & Geographic Service Area:	
Executive Director:	

PROJECT INFORMATION

Project Coordinator:	Phone:	E-Mail:
Project Title:		
Brief project description:		
Expected outcome(s):		
Amount requested: \$	Total Project Budget: \$	
Project Start/End Dates:		

Checklist:

- Proposal Narrative containing:
 - Description of the project and the need for it within the community.
 - Complete project budget and specific use of funds requested.
 - List of grants received/pending related to the project and plans for additional funding.
 - Plans for project continuation (if applicable).
- Current annual operating budget and year-to-date financial statement
- Copy of most recent audit (if no audit, most recent year-end financial statement)
- List of Board of Directors
- Resolution from Board of Directors/Governing Body approving the application
- Mail or Deliver:** One (1) copy to Community Foundation of West Texas; 6102 82nd St. #8B; Lubbock, TX 79424