



## GRANT PROPOSAL SUMMARY

### ORGANIZATIONAL INFORMATION

<b>Legal Name of Applicant Organization:</b>	
<b>Street Address:</b>	<b>Mailing Address (if not the same):</b>
<b>Phone:</b>	<b>Fax:</b>
<b>Web Site:</b>	<b>E-Mail:</b>
<b>Employer ID Number:</b>	<b>Year Organized/Established:</b>
<b>Mission Statement &amp; Geographic Service Area:</b>	
<b>Executive Director:</b>	

### PROJECT INFORMATION

<b>Project Coordinator:</b>	<b>Phone:</b>	<b>E-Mail:</b>
<b>Project Title:</b>		
<b>Brief project description:</b>		
<b>Expected outcome(s):</b>		
<b>Amount requested: \$</b>	<b>Total Project Budget: \$</b>	
<b>Project Start/End Dates:</b>		

#### Checklist:

- Proposal Narrative containing:
  - Description of the project and the need for it within the community.
  - Complete project budget and specific use of funds requested.
  - List of grants received/pending related to the project and plans for additional funding.
  - Plans for project continuation (if applicable).
- Current annual operating budget and year-to-date financial statement
- Copy of most recent audit (if no audit, most recent year-end financial statement)
- List of Board of Directors
- Resolution from Board of Directors/Governing Body approving the application
- Mail or Deliver: Ten (10) copies** to Community Foundation of West Texas; 6102 82nd Street, Suite #8b, Lubbock, TX 79424